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RESOLUTION NO 2164

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD  
AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION  
TO THE STATE OF CALIFORNIA  
SECTION 16(b)(2) PROJECT

BE IT RESOLVED by the City Council of the City of Soledad that the City Manager be and is hereby directed for and on behalf of the City Council of the City of Soledad to submit to the State of California Section 16(b)(2) Project an application for a Capital Grant for the City Taxi Service, in the form of the document hereunto attached, marked "Exhibit A", and by reference made a part hereof.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 26th day of May, 1992, by the following vote:


AYES, and in favor thereof, Councilmembers. Fabian Barrera, Fred Ledesma, Mayor Pro Tem John Holguin, Mayor Joe Ledesma

NOES, Councilmembers None

ABSENT, Councilmembers Ben Jimenez, Jr.

  
MAYOR OF THE CITY OF SOLEDAD

ATTEST.

  
CITY CLERK OF THE CITY OF SOLEDAD

Section 16(b)(2) Program  
APPLICATION FOR CAPITAL GRANT

PART 1

STATE OF CALIFORNIA  
SECTION 16(b)(2) PROJECT APPLICATION  
CERTIFICATIONS AND ASSURANCES OF THE APPLICANT

1 Name of Applicant City of Soledad

Address P O Box 156/248 Main Street

Soledad, CA 93960

Contact Person Betty Burns Phone 408/678-3963

2 State of California Articles of Incorporation No \_\_\_\_\_

Date of Incorporation March 9, 1921

3 Certifications and Assurances

- a The applicant assures that no person, on the grounds of race, color, creed, national origin, sex, age, or handicap shall be excluded from participation in, or denied the benefits of, or be subject to discrimination under any project, program, or activity funded in whole or in part by the Federal Transit Administration (FTA)
- b The applicant assures that it shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, and that it shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin
- c The applicant certifies that it will conduct any program or operate any facility that receives or benefits from Federal financial assistance administered by FTA in compliance with all requirements imposed by or pursuant to 49 CFTG Part 27, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance
- d The applicant assures that it will comply with the Federal statutes, regulations, executive orders, and administrative requirements which relate to applications made to and grants received from FTA. The applicant acknowledges receipt and awareness of the list of such statutes, regulations, executive orders, and administrative requirements that is provided as references in UMTA Circular 9070 1B "Section 16(b)(2) Capital Assistance Program Guidance "
- e The applicant certifies that the contracting and procurement procedures that are in effect and will be used by the applicant for Section 16(b)(2) equipment are in

Exhibit "A"



PART II.

GENERAL APPLICANT INFORMATION

Applicant Name City of Soledad

Address P O Box 156/248 Main Street  
Soledad, CA 93960

County Monterey

Phone No 408/678-3963

Contact Person Betty Burns

1 Is the agency a private nonprofit corporation?

Yes \_\_\_\_\_ No x

If "yes", attach a copy of the agency's Articles of Incorporation

Previous FTA Section 16(b)(2) recipient?

Yes \_\_\_\_\_ No x

If "yes", list Standard Agreement numbers

\_\_\_\_\_

\_\_\_\_\_

2 Is the agency a public entity?

Yes x No \_\_\_\_\_

If "yes", attach the authorizing resolution which certifies a position designating the responsibility to execute the agreement

3 Briefly describe the client group currently served by your agency (e g, elderly, developmentally disabled)

Elderly, disabled, low income, minorities, and children

\_\_\_\_\_

4 Total number of clients currently registered

A.	Number of elderly	_____
B	Number of disabled	_____
C	Number of wheelchairs users	_____
D	Total number of clients	<u>"SEE ATTACHED"</u>

5 Racial and national origin breakdown of persons served by your agency

% Hispanic	<u>90%</u>
% Black Americans	_____
% Native Americans	_____
% Asian-Pacific Americans	<u>2 5%</u>
% Asian-Indian Americans	<u>2 5%</u>
% White	<u>5%</u>

PART II

4 Past Users

Ridership records for FY 1986/87 indicate that usage of the transit system was almost evenly split between the senior citizens/handicapped (48%) and the general public (52%) Out of a total ridership of 7,339 passengers, 6,880 rode the taxi within Soledad Of these intracity passengers, 3,229 were seniors and/or handicapped utilizing the system, 1,813 (26%) were general public passengers and 1,768 (26%) were children. Additionally, the vast majority of the system's users (94%) travelled within Soledad, 6,880 passengers out of 7,339 travelled within the city limits On the average, one daily passenger was transported to destinations outside the city

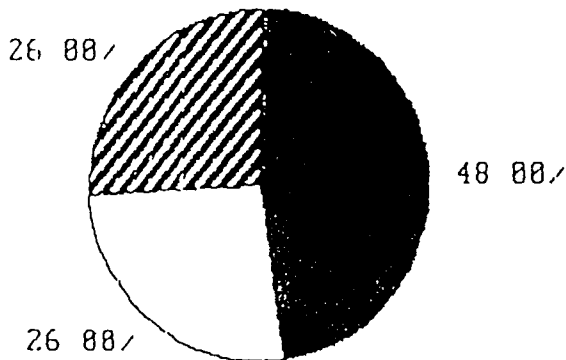
Figure 5 illustrates the total in-town ridership by type of user and fare paid The figure on the left shows the distribution of users and the pie chart on the right shows the farebox revenue generated by each category of user Figure 5 indicates that seniors account for the largest single user group of the system at 48% of the ridership Since only 6% of Soledad's population is elderly, Figure 5 illustrates the city's elderly population's reliance on the transit system The subsidy of senior and child ridership is significant Although the general public accounts for 26% of Soledad Taxi's rides, their proportion of farebox revenue is 52% They contribute over half of all in-town fare revenue

FIGURE 5

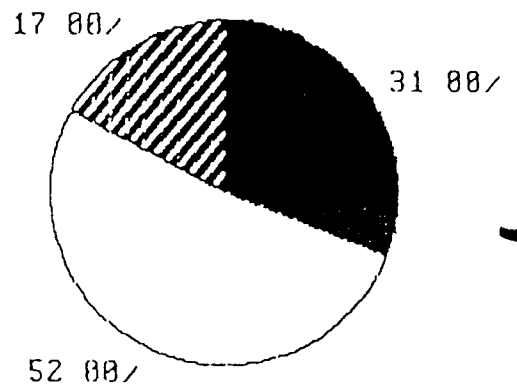
RIDERSHIP AND FAREBOX REVENUE BY TYPE OF USER

SOLEDAD TAXI (FY 1987)

Ridership By User



Farebox Revenue By User



Senior/ Handi-capped  
  Adult  
  Child

Senior/ Handi-capped  
  Adult  
  Child

6 Do you **currently** provide transportation? Yes

How many years of transportation experience do you have? 13 years

How many vehicles do you operate in your current fleet? one

List the days and hours that your transportation service will be operated Mon -Fri 8 15 a m -4 45 p m

Describe the geographic area that will be served by your transportation program City of Soledad, unincorporated area within 3 miles of Soledad, medical/dental trips to Gonzales and Greenfield.

7 Summary of equipment requested

<u>Number</u>	<u>Equipment</u>
<u>1</u>	Service expansion (includes start-up service)
<u>1</u>	Replacement vehicles (includes back-up expansion)
<u>1</u>	Lease substitution
<u>1</u>	Vehicle rehabilitation
<u>1</u>	Base station
<u>1</u>	Mobile radio
<u>1</u>	Cellular Phone
<u>1</u>	Computer
<u>1</u>	Other equipment (specify) _____

8 If replacement vehicles are requested, will replaced vehicle be sold or be placed into backup? backup

9 Please list vehicles being replaced

<u>VIN # (last 5 digits)</u>	<u>License #</u>	<u>Mileage</u>
<u>B56020</u>	<u>487699</u>	<u>115,462</u>
<u>F168413</u>	<u>764654</u>	<u>113,725</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

10 Type of service to be provided with requested vehicles

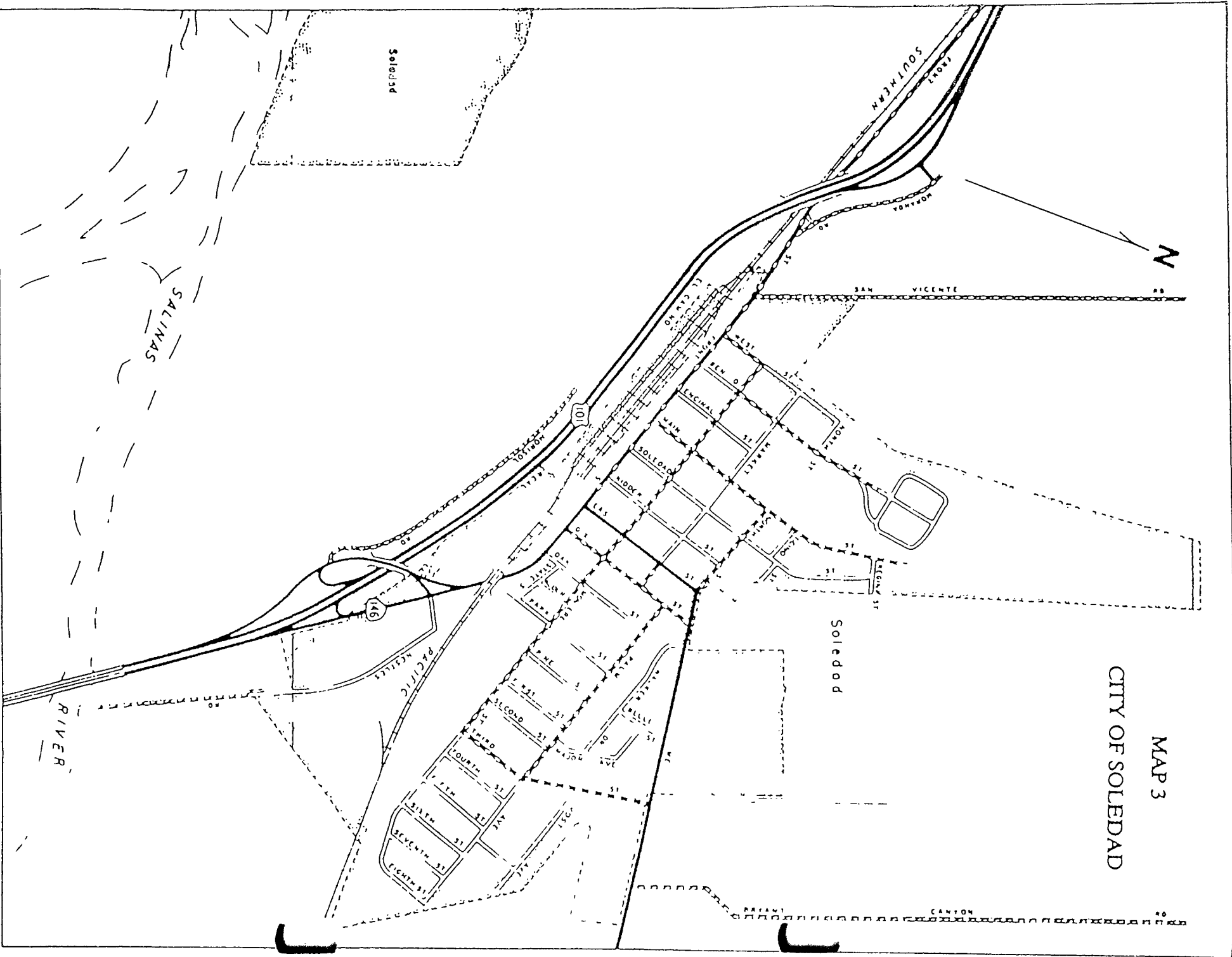
% Demand responsive 100%

% Subscription service \_\_\_\_\_

% Other (describe) \_\_\_\_\_

11 Is your service area an urbanized area or non-urbanized area? (Refer to appendix) non-urbanized area

PLEASE INSERT REQUESTED MAP.



MAP 3  
CITY OF SOLEDAD

## PART III

CAPITAL EQUIPMENT REQUEST AND PROJECT BUDGET

## 1 Equipment Requests and Budget

EQUIPMENT	Number Each	Unit Costs	Total Costs
Vehicles			
Mini-van (ramp equipped)		\$ 33,000	
15 pass modified van	1	36,000	36,000
16 pass bus		47,000	
19-24 pass transit type bus		75,000	
Other _____			
Vehicle Rehabilitation			
Wheelchair Equipment			
Fully Automatic Lifts	1	5,000	5,000
Semiautomatic Lifts		4,500	
Tie-down devices (each)	1	400	400
Communications Equipment			
Base Station	1	3,500	3,500
Mobile Radio	1	3,500	3,500
Cellular Phone System			
Computer Equipment			
Other Special Features (Specify)			
Total Project Costs			48,400
Federal Grant (80% of total)			38,720
Local Share (20% of total)			9,680

NOTE Costs are to be used as estimates only Actual costs will be determined at award of bid

2 Funding Source for your 20% match TDA Funds

PART IV EXISTING TRANSPORTATION SERVICES (if any)

	1	2	3	4	5	6	7	8	9	10	11	12	13
	Vehicle License #	VIN (last 5 digits)	Vehicle Make/Yr	Passenger Capacity Amb./WC	Backup Vehicle?	Current Mileage	Date Purchased or Leased	Registered Owner	Source of Funding for Vehicle	Days & Hours of Operation	Hours of Service Per Day	Total OWP* Trps/Day	Annual Maintenance Costs
1	487699	56020	Ford '86	7		115,462	8/86	City	UMTA 18	M-F/8-5	9 hrs	51	4,727
2	764654	168413	Dodge '81	4	Yes	113,725	1981	City					
3													
4													
5													
6													
7													
8													
9													
10													
11													
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22													
23													
24													
25													
26													
27													
28													
29													
30													*One-Way Passenger

## PROJECT DESCRIPTION

Soledad Taxi is a one vehicle demand responsive system. Service is provided with a seven (7) passenger Ford Mini-Van.

Soledad Taxi serves all Soledad residents for trips within Soledad including the State Prison regardless of trip purposes. Trips are also served without regard to trip purpose for trips originating or destined to the county unincorporated area within 3.0 miles of Soledad, the Mission District and surrounding areas. Some intercity trips are provided for medical and dental appointments and the full cost of the trip is charged, not the standard fare.

Soledad Taxi is operated by the City utilizing City staff for dispatching and driving.

Since Soledad Taxi is demand responsive, it is particularly helpful to the elderly and handicapped. Door to door service is provided and assistance in boarding and exiting is available. One main service provided is taking the elderly and disabled grocery shopping. Help is provided in loading and unloading the food bags. Seniors are also taken to and from the nutrition center where they are able to meet, have lunch and visit with other Seniors

Soledad Taxi does not have any special equipment to provide for wheelchair users. However, Monterey County Rides (MCR) program is wheelchair accessible and will provide rides for wheelchair users.

Monterey County Rides provides demand responsive transportation primarily for the handicapped/disabled and individuals who are 60 years of age and older.

Eighty-eight percent (88%) of the City's residents are minorities of which twenty percent (20%) is below the poverty level.

The elderly and the youth, aged 16 or younger, make up the combined age related transit dependent population at 53%.

In 1988 there were an estimated 1,604 occupied households of which a total of 654 (41%) have no automobile available or have only one vehicle available. Soledad has the largest household size in the region (4.15).

#### OPERATION

The Soledad Taxi began operating in November, 1979 with one checkered taxicab. In 1981, Soledad Taxi replaced this vehicle with a four passenger 1981 Dodge Aries sedan. In August, 1986 a new seven passenger mini-van was placed into service with the retired sedan now being used as a spare. Service hours are 8:00 a.m. to 5 00 p m. on weekdays only. The City has two part-time drivers so there is no break for lunch. Fares are 75 cents per trip for the general public and 25 cents per trip for Seniors (aged 62 and older) children and disabled. Dispatching is done by radio telephone with the bus driver receiving and routing service requests. The City's clerical staff can also assist with dispatching when the driver is unable to answer the call due to assisting a passenger. Advance reservations are not accepted and service is available only on demand.

Soledad Taxi serves all residents within Soledad for trips within Soledad including the Correctional Training Facility (Soledad Prison) regardless of trip purpose. Service is also provided to the county unincorporated area with 3.0 miles of Soledad, the Mission District and surrounding areas. However, intercity trips between Soledad, Gonzales and Greenfield are restricted to medical and dental appointments and the cost of the trips is the full one-way cost (\$6.00) and not the standard

fare. Trips to Soledad Prison pay a full cost fare of \$5.00 one-way.

The impact the requested equipment will have is that our service will be able to transport wheelchair patrons for lunch at the Senior Center, medical appointments, shopping, church services and visiting with friends and family. It will enable otherwise complete shut-ins to leave their homes.

The negative impact is that both of the vehicles have over 100,000 miles on each. The regular mini-van had a 23 day down time. The back-up taxi does not have many service miles left. Neither vehicle has wheelchair capabilities.

Other transportation services (Greyhound) only travels from City to City. Intercity travel is not offered. The mini-van would be used for back-up service. It is equipped with a radio/phone and would be able to last if not needed for regular service. The Dodge which is now being used for back-up would be taken out of service. It does not have a radio/phone connection to our current system and has become more difficult to keep it maintained at the required level for service.

7 Replacement, Lease Substitution, and Vehicle Rehabilitation Requests.

Of the vehicles listed in Part IV, list the license number(s) and last five digits of the VIN of your existing Vehicles for which you are requesting replacement, lease substitution or vehicle rehabilitation

**Replacement Vehicles**

Replacement Vehicles			
Replaced Vehicles To Be Sold	Replaced Vehicles To be Put Into Back-up Service (Non-active Fleet)	Lease Substitution Vehicle	Vehicle Rehabilitation
lic _____	lic 487699	lic _____	lic _____
vin _____	vin 56020	vin _____	vin _____
lic _____	lic _____	lic _____	lic _____
vin _____	vin _____	vin _____	vin _____
lic _____	lic _____	lic _____	lic _____
vin _____	vin _____	vin _____	vin _____
lic _____	lic _____	lic _____	lic _____
vin _____	vin _____	vin _____	vin _____

8 Please complete a vehicle maintenance and repair record for the past two years for each vehicle you are requesting for replacement, lease substitution or rehabilitation. Attach the necessary pages using the following format

License/VI Nos	Maintenance and ** Repairs Performed	Date	Cost
lic 487699	Every 3,000 miles routine	6/8/90	\$ 26 00
vin 56020	service - \$26 00 each	7/20/90	26 00
lic _____	service	8/28/90	26 00
vin _____		10/10/90	26.00
lic _____		11/15/90	26 00
vin _____		12/21/90	26 00
lic _____		2/7/91	26 00
vin _____		3/21/91	26 00
lic _____		5/24/91	26 00
vin _____		6/11/91	26 00
lic _____		7/24/91	26 00
vin _____		9/5/91	26 00
		10/19/91	26 00
		12/3/91	26.00
		1/16/92	26 00
		2/28/92	26 00
		4/9/92	26.00
		5/7/92	26.00
			\$ 468 00

\*\* SEE ATTACHMENT FOR "REPAIRS PERFORMED"

#8. \*\*REPAIRS PERFORMED  
License #487699  
VIN #56020

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1/24/90 Left head lamp replaced  
4/23/90 Power steering, pressure hose replaced  
7/20/90 Repacked front wheel bearings, balanced and rotated  
tires  
8/28/90 Replaced idler pulley  
9/25/90 Front end alignment, replaced all four tires  
12/20/90 Replaced battery  
5/25/91 Replaced front windshield  
5/26/91 Smoged  
6/11/91 Replace brake pads  
7/11/91 Replaced upper radiator hose & two front tires  
7/24/91 Replaced rubber door lining, transmission filter, &  
gasket  
8/28/91 Replaced water pump  
9/5/91 Replaced windshield  
9/10/91 2 tires  
12/3/91 Replaced rear 2 drums, rear brake shoes, replaced  
upper ball joints front end  
2/29/92 Replace main bearings, baffle & oil pan gaskets,  
brake pads  
5/7/92 Replace motor, front end alignment, new tires, left  
tie rod end, rear transmission seal

9 Please describe in narrative form, the maintenance condition and specific problems with the vehicle you are requesting to replace

"See attachment"

How many working days was the vehicle out of service during the past year for other than routine maintenance?

The vehicle was out of service 23 working days during the past year for other than routine maintenance

What is the estimated cost to bring the vehicle up to reliable and safe operating condition? How did you determine the cost?

"See attachment"

10 For Lease Substitution vehicle requests

(a) List current annual lease cost for each vehicle you are requesting to replace N/A

License No	VIN No	Annual Lease Costs

(b) Describe service improvements you expect to receive by purchasing a vehicle rather than continuing to lease

11 For Vehicle Rehabilitation Requests

(a) Describe the rehabilitation work that is being proposed for each vehicle, including any new equipment that you want added to the vehicle Attach a written estimate of rehabilitation costs

(b) Explain why you believe rehabilitation will be more cost effective than replacing the vehicle and how the rehabilitation project will extend the life of the vehicle for at least three years

#9

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The mini van has over 100,000 miles and has been in service for nearly 6 years. Repair expense has been increasing and the useful life is fully depreciated. The mini van was out of service for 23 days. As the demand has been increased, the need for a new van with wheelchair & ramp equipment is very much needed.

The estimated cost to bring the vehicle up to reliable and safe operating condition is uncertain. Last year the van was down for 23 days (9.7%). Because of the high mileage and the van not being equiped with a wheelchair lift, continued everyday use is not recommended.

**PART VI. PROJECT DESCRIPTION AND JUSTIFICATION FOR OTHER EQUIPMENT REQUESTS (mobile radios, cellular phones, computers, etc).**

- 1 Generally describe a) the type of equipment you are interested in purchasing, b) the need for the proposed equipment, c) how you will use the equipment in providing your transit service, and d) your assignment of staff to use and maintain the equipment requested
  - 2 Describe what problems or difficulties will occur if equipment is not purchased for your service
  - 3 For **Computer requests**, specifically identify each hardware and software item you are requesting and the cost of each item
- 1 The City taxi service is requesting a base station and a 2-way mobile radio This will replace the existing equipment and will be used in the new taxi leaving the back-up with the old equipment  
  
The City does not have a van equiped for a wheelchair This new van would service wheelchair disabled people The service would remain the same but now offer service to persons in wheelchairs Staff will also be assigned the same way The City has two part time taxi drivers and one mechanic assigned only to the taxi He will continue his maintenance and safety inspections
  - 2 The problems or difficulties that will occur if equipment is not purchased is that the new taxi will not have communication equipment to take calls



### **PART VIII. PROPOSED OPERATING PLAN**

- 1 Describe, as specifically as possible, your proposed service plan for the vehicle requested, including, how the vehicle will be used, if the operation of transit services provided will be contracted out or operated by the applicant, utilization of drivers, methods of dispatching, and driver training and sensitivity training programs.
- 2 Describe your planned vehicle maintenance program and schedule for the requested vehicles

- 1 Each driver for the Soledad taxi service has a California Special Drivers Certificate, (general public paratransit vehicles [GPPV]) They are required to complete 40 hours of instruction every 2 years The instructions cover laws and regulations and defensive driving practices A minimum of 8 hours of certified defensive driving and a minimum of 20 hours of behind the wheel training in the vehicle used, is required The driving certificate is issued only after an examination prescribed by the Department of Motor Vehicles and the Department of California Highway Patrol.

The Department of the California Highway Patrol inspects the vehicle at least once each year and certifies that the condition complies with all requirements for safety and good working conditions

- 2 The routine maintenance schedule is
  - a The vehicles are regularly and systematically inspected, maintained and lubricated to insure a safe and proper operating condition All inspections are dated and mileage noted
  - b Inspection every 3000 miles or 45 days (whichever comes first) shall cover at least
    - 1 brake adjustment
    - 2 brake system leaks
    - 3 two-way check valve in dual air system alternately draining and recharging primary and secondary air reservoirs
    - 4 all tank mounting brackets
    - 5 all belts and hoses for wear
    - 6 tires and wheels
    - 7 steering and suspension

The taxi is kept clean and free of litter and excessive amounts of grease or oil on the vehicle is removed and corrected

**PART IX PROPOSED BUDGET TO OPERATE AND MAINTAIN THE REQUESTED EQUIPMENT**

1 Please provide your proposed annual transportation operating budget

Estimated Revenues	
Passenger Revenue	\$ <u>7,600</u>
Other Revenues	<u>55,175</u>
Total Grants Donations Subsidy From Other Agency Funds	<u>                    </u>
<b>TOTAL REVENUES</b>	<b><u>62,775</u></b>
Estimated Expenses to Operate Requested Equipment	
Wages, Salaries and Benefits (non-maint personnel)	<u>39,000</u>
Maintenance & Repair (include maintenance salaries)	<u>9,360</u>
Fuel	<u>840</u>
Casualty and Liability Insurance	<u>4,000</u>
Administrative and General Expense	<u>4,725</u>
Other Expenses (e g , materials & supplies, taxes)	<u>4,850</u>
<b>TOTAL EXPENSES</b>	<b><u>62,775</u></b>

2 Please list the sources and amounts of operating revenues that you have received (e g , TDA, Older American Act Funds, donations, etc ) over the past two years and expect to receive in the upcoming year to support your transit operations

Operating Fund Sources	Prior Year	Funding Amounts	
		91/92 Current Year	92/93 Upcoming Year
TDA	\$ <u>15,000</u>	\$ <u>10,000</u> (est )	\$ <u>36,675</u>
Local Sales Tax Proposition 116	<u>                    </u>	<u>                    </u>	<u>                    </u>
Other	<u>                    </u>	<u>                    </u>	<u>                    </u>
UMTA 18	<u>12,686</u>	<u>25,675</u>	<u>12,500</u>
STAF	<u>5,120</u>	<u>4,957</u>	<u>6,000</u>
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

**PART X. COORDINATION OF TRANSPORTATION SERVICES**

- 1 Is your agency a Consolidated Transportation Service Agency (CTSA) service provider or a similar transportation coordinating agency?

Yes \_\_\_\_\_ No   x  

If no, is there a Consolidated Transportation Service Agency (CTSA) service provider(s) or similar transportation coordinating agency in your area?

Yes   x   No \_\_\_\_\_

If Yes, please give

Name           MCTC - Monterey County Rides Program - County of Monterey  
Public Works Dept - Special Transportation Program          

Address   312 E. Alisal St          Salinas          

Telephone No           408/755-4849



#2.

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Greyhound Bus Lines is the only private-for-profit service in the Soledad area. Greyhound provides fixed-route intercity service along Highway 101 in South Monterey County and makes 3 stops northbound and 4 stops southbound in Soledad. Times are notes below as of May 22, 1992.

<u>Northbound</u>	<u>Southbound</u>
11.50 a m	9 05 a.m
3.10 p m	1 55 p.m.
8:35 p.m.	6.35 p.m.
	10.05 p m.

Since Greyhound's service is limited to intercity service along Highway 101, Soledad Taxi is in no way in conflict with this service. Soledad Taxi coordinates its service by providing rides to the Greyhound stops within Soledad upon request. Any conflicts which may arise will be brought before the City Council.

- 3 Of the agencies you contacted, describe any plans that have been developed to coordinate the vehicles requested as part of this application Describe the participating agencies and the proposed usage (days of week, hours per day and number of passengers) of the vehicle(s) by each agency involved, including your agency Also, attach letters of acknowledgement from each agency participating in the coordination plan

Agency Name	Agency Description	Description of Proposed Coordination Plan (days & hours of vehicle use number of passengers, etc.)
	There are no other agencies offering or providing the	
	service that the City's taxi service is providing	
	The Soledad taxi is the only intracity service	

- 4 Describe any other transportation functions that your agency coordinates or plans to coordinate with other agencies (such as shared dispatching, driver training programs, vehicle maintenance programs, involvement in a transportation advisory committee in your area, etc )
- 5 If you were unable to identify coordination opportunities to share the use of the requested vehicle, or if you believe that coordination of the vehicle's use is not cost effective, fully explain why this is so

CITY OF SOLEDAD  
COUNTY OF MONTEREY  
DEMAND RESPONSE TRANSIT SYSTEM

FINANCIAL STATEMENTS  
For the Fiscal Years Ended June 30, 1990 and 1991

=====

CITY OF SOLEDAD  
DEMAND RESPONSE TRANSIT SYSTEM  
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June 30, 1990 and 1991

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**ROBERT M MOSS ACCOUNTANCY CORPORATION**

CERTIFIED PUBLIC ACCOUNTANTS  
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MEMBER

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CALIFORNIA SOCIETY OF C.P.A.'S  
CALIFORNIA SOCIETY OF  
MUNICIPAL FINANCE OFFICERS  
CALIFORNIA ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS

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BEVERLY HILLS, CALIFORNIA	(213) 275-3883
SANTA BARBARA, CALIFORNIA	(805) 569-5053
NEWPORT BEACH, CALIFORNIA	(714) 759-MOSS

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and City Council  
City of Soledad  
Soledad, California

We have audited the financial statements of the Demand Response Transit System of the City of Soledad for the fiscal years ended June 30, 1990 and June 30, 1991, as listed in the table of contents. These financial statements are the responsibility of the city's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects, the financial position of the Demand Response Transit System of the City of Soledad at June 30, 1990 and June 30, 1991, and the results of its operations and cash flows for the years then ended, in conformity with generally accepted accounting principles.

Our examination was further made for purposes of determining compliance with the Transportation Development Act Section 99260(a), the California Administrative Code and the rules and regulations of the Monterey County Transportation Commission. In our examination we performed, to the extent applicable, the tasks contained in Section 6667 of the California Administrative Code.

In our opinion, the funds described above were expended and accounted for in conformance with the applicable laws, rules and regulations of the Transportation Development Act and the allocation instructions of the Monterey County Transportation Commission.

ROBERT M MOSS ACCOUNTANCY CORPORATION

*Robert M Moss Accountancy Corporation*

July 31, 1991

CITY OF SOLEDAD  
DEMAND RESPONSE TRANSIT SYSTEM  
COMPARATIVE BALANCE SHEETS  
June 30, 1990 and 1991

<u>ASSETS</u>	<u>1990</u>	<u>1991</u>
Current Assets		
Due from other governmental agencies, (Note 2)	\$ 19,473	\$ 17,235
Total current assets	<u>19,473</u>	<u>17,235</u>
Property and Equipment, at Cost		
Transportation equipment	20,347	20,347
Other equipment	10,043	10,043
Less accumulated depreciation	<u>(25,396)</u>	<u>(27,668)</u>
Total property and equipment	<u>4,994</u>	<u>2,722</u>
Total assets	<u>\$ 24,467</u>	<u>\$ 19,957</u>
 <u>LIABILITIES AND FUND EQUITY</u>		
Current Liabilities		
Accounts payable	\$ 290	\$ 83
Due to general fund	<u>23,280</u>	<u>21,139</u>
Total current liabilities	<u>23,570</u>	<u>21,222</u>
Fund Equity		
Contributed capital	1,528	792
Retained earnings		
Undesignated	<u>(631)</u>	<u>(2,057)</u>
Total fund equity	<u>897</u>	<u>(1,265)</u>
Total liabilities and fund equity	<u>\$ 24,467</u>	<u>\$ 19,957</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOLEDAD  
DEMAND RESPONSE TRANSIT SYSTEM  
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES  
For the Fiscal Years Ended June 30, 1990 and 1991

	<u>1990</u>	<u>1991</u>
Operating Revenues		
Passenger fares	\$ 6,936	\$ 6,706
Total operating revenues	<u>6,936</u>	<u>6,706</u>
Operating Expenses		
Salaries and wages	22,081	20,591
Benefits	5,221	4,390
Administration	2,080	4,300
Telephone	385	429
Vehicle expense	2,309	3,394
Office	600	936
Insurance	1,600	2,220
Depreciation	3,644	2,272
Auditing	1,000	1,250
Training	1,124	1,893
Total operating expenses	<u>40,044</u>	<u>41,675</u>
Operating loss	<u>(33,108)</u>	<u>(34,969)</u>
Non-Operating Revenues (Expenses)		
Grant funds allocated under the Transportation Development Act		
Local Transportation Funds - current operating	16,698	15,000
State Transportation Assistance Funds	362	5,121
Urban Mass Transit Assistance Funds Section 18 - operating	<u>12,767</u>	<u>12,686</u>
Total non-operating revenue	<u>29,827</u>	<u>32,807</u>
Net income (loss)	<u>\$ (3,281)</u>	<u>\$ (2,162)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOLEDAD  
 DEMAND RESPONSE TRANSIT SYSTEM  
COMPARATIVE STATEMENT OF FUND EQUITY  
 For the Fiscal Years Ended June 30, 1990 and 1991

	<u>1990</u>	<u>1991</u>
Fund Equity		
Contributed Capital		
Balance, beginning of year	\$ 4,504	\$ 1,528
Less		
Depreciation on grant acquired property	<u>(2,976)</u>	<u>(736)</u>
Balance, end of year	<u>1,528</u>	<u>792</u>
Retained Earnings		
Undesignated balance (deficit), beginning of year	(326)	(631)
Net income (loss)	(3,281)	(2,162)
Add back depreciation on grant acquired property	<u>2,976</u>	<u>736</u>
Undesignated balance, end of year	<u>(631)</u>	<u>(2,057)</u>
Total fund equity	<u>\$ 897</u>	<u>\$ (1,265)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOLEDAD  
 DEMAND RESPONSE TRANSIT SYSTEM  
COMPARATIVE STATEMENT OF CASH FLOWS  
 For the Fiscal Years Ended June 30, 1990 and 1991

	<u>1990</u>	<u>1991</u>
Operating income (loss)	\$ (33,108)	\$ (34,969)
Adjustments to Reconcile Net Income to Net Cash Provided		
Add depreciation	3,644	2,272
Add Increase in Operating Liabilities Due to general fund	2,697	
Add Decrease in Operating Assets Accounts receivable		2,238
Less Increase in Operating Assets Accounts receivable	(2,707)	
Less Decrease in Operating Liabilities Accounts payable Due to general fund	(353)	(207)
	<u>                    </u>	<u>(2,141)</u>
Net cash provided (used) by operating activities	(29,827)	(32,807)
Cash Flows from Noncapital Financing Activities Grant funds	<u>29,827</u>	<u>32,807</u>
Net increase (decrease) in cash and cash equivalents	-	-
Cash and cash equivalents at beginning of year	<u>-</u>	<u>-</u>
Cash and cash equivalents at end of year	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

CITY OF SOLEDAD  
DEMAND RESPONSE TRANSIT SYSTEM  
NOTES TO FINANCIAL STATEMENTS  
For the Fiscal Years Ended June 30, 1990 and 1991

Note 1 - Significant Accounting Policies

Financial Reporting Entity - The taxi fund is an enterprise fund of the City of Soledad and the financial statements of the taxi fund are included in the general purpose financial statements of the City

Basis of Accounting - The city administers the funds for the transit system as an enterprise fund. The fund utilizes the accrual basis of accounting.

Depreciation - Depreciation is computed using the straight-line method over the estimated useful life of each asset, which is generally five years. The transportation vehicles were acquired with grant funds and the related depreciation is not included as an allowable operating expense for purposes of testing compliance with the Transportation Development Act.

Note 2 - Due From Other Governmental Agencies

The city had funds due to them from two governmental agencies, \$4,549, State Transportation Assistance Fund, and \$12,686, Urban Mass Transportation Assistance, Section 18 (UMTA 18).

Note 3 - Internal Accounting Control

As part of our examination, we made a study of the city's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis of reliance on the system of internal accounting control in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements and to assist in planning and performing the examination of the financial statements. No material weaknesses in internal control were discovered.

Note 4 - Farebox Ratio

The city's actual farebox ratio was 17.0% for the year ending June 30, 1991 which met the minimum required farebox ratio under the Transportation Development Act.

**PROOF  
OF  
PUBLICATION**

STATE OF CALIFORNIA  
County of Monterey

I am a citizen of the United States and a resident of the County aforesaid, I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of The Soledad Bee, a newspaper of general circulation, printed and published weekly (Wednesday) in the City of Soledad, County of Monterey, and which newspaper of general circulation by the Superior Court of the County of Monterey, State of California, that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit

May 20, 1992

I certify (or declare) under penalty of perjury that the foregoing is true and correct

Executed on May 20, 1992

at Soledad, California

*John Parker*  
Signature

This space is for the County Clerk's Filing Stamp

No. Public Notice  
City of Soledad  
Federal Grant  
(K)

— PUBLIC NOTICE —

**PUBLIC NOTICE**

The City of Soledad is applying for a federal grant under Section 16(b) (2) of the Federal Transit Administration (FTA) to purchase equipment to provide transportation service within the City of Soledad to meet the special needs of elderly persons and persons with disabilities for whom public mass transportation services are otherwise unavailable, insufficient, or inappropriate.

Interested or paratransit operators within the service area are invited to comment on the proposed services by sending a written notice within 15 days to the City of Soledad, Post Office Box 156 (248 Main Street), Soledad, CA 93960 and to CalTrans, Post Office Box 8114, San Luis Obispo CA 93403-8114.

BLAIR KING  
CITY CLERK

Publish B — May 20, 1992 — K

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BLAIR KING  
CITY CLERK

Part XIII

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#### PRIVATE SECTOR PARTICIPATION

It is a policy of the City of Soledad not to duplicate any other service in the area. All disputes will be referred to the City Council and will be given equal consideration. The council will resolve the matter in accordance with this service policy.

There has not been any private sector proposals or complaints from the private operators.